



TRAINING ONLY

Recording Date – November 8, 2019

Recording Availability – December 12, 2019

Meeting Location	Date	Time	Topic
King County Bar Association 1200 Fifth Avenue – Suite 700 Seattle, WA	Friday, November 8, 2019	12:00 PM to 12:30 PM	Social Services at HJP

AGENDA

12:00 – 12:05 pm	Overview of Home Base and Housings Services
12:05 – 12:15 pm	Eligibility Criteria
12:15 – 12:25 pm	Services Provided
12:30 pm	How an attorney can get their client connected to these services

Biographies

Amy Kangas - HJP Social Worker, King County Bar Association

Amy has a BA in psychology from Seattle University and a Master of Social Work degree from the University of Washington. She has worked as a social worker at the Housing Justice Project since December 2018. Prior to working at HJP, Amy worked at DESC as a mental health case manager and as a project manager in permanent supportive housing.

Jake Phillips - HJP Intake and Support Coordinator, King County Bar Association

Jake Phillips graduated from Washington State University in 2014 with a Bachelor’s Degree in Criminal Justice, and received his paralegal certification from Highline College in 2016. He started volunteering with KCBA/HJP in June 2016 while working on his paralegal certification and joined KCBA staff in 2017. Jake transferred to the Housing Justice Project in April to assist with the Home Base program.

Home Base and Housing Services at HJP

Amy Kangas

Jake Phillips

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Training topics

- Overview of the Home Base and Housing Services programs at HJP
- Clarification of referral process and eligibility criteria
- Your role as a volunteer attorney working with these programs

What is Home Base?

- Partnership between HJP, United Way, Wellspring, and Urban League
- Provides emergency financial assistance to HJP clients to prevent eviction
- Unique model that combines legal aid and financial assistance at the courthouse

How does Home Base work?

- HJP Intake and Support Specialists screen HJP clients for eligibility
- Refer potential clients to Urban League/Wellspring
- Urban League/Wellspring determine eligibility and approval
- HJP Staff and/or volunteer attorneys follow up with OPA to resolve the case (either before a hearing, at the hearing, or post-writ)

Who is eligible for Home Base?

- HJP client
- Facing eviction due to non-payment of rent
- Has a summons and complaint
- Ability to pay rent moving forward
- Cases where the tenancy can be saved or we can negotiate an extended move-out

What should I do as a volunteer attorney?

- If you are working with a client who was approved for Home Base, check in with the HJP Intake and Support Specialists!
 - Let us know if you think your client might be eligible, in case we missed someone in our initial screenings
- Verify payment amounts and due dates with HJP prior to entering into an agreement.
- Check in with HJP staff attorney about your case – especially if the client wants a stipulation.

What should I NOT do as a volunteer attorney?

- Do not negotiate directly with Wellspring/ Urban League – HJP Intake and Support Specialist will facilitate communication
- Do not make promises to a client that Home Base will help or that they will be screened – HJP Intake and Support Specialist will follow up with clients who might be eligible
 - If you think we missed someone, let us know!
- If a client is approved before a hearing, do not reach out to OPA with an offer –HJP Intake and Support Specialist will do this follow up

What is the Housing Services program at HJP?

- HJP Social Worker
- Intake and Support Specialists
- Can provide resources, referrals, and limited case management to support clients with their non-legal issues related to their housing crisis

What can the Housing Services program help with?

- Collaborate with HJP staff attorneys on ongoing cases
- Share resources with clients for services beyond legal and financial and/or make referrals to other social service programs
- Advocacy and light case management
- Coordinate with other service providers

What should I do as a volunteer attorney?

- If you have a client who you think could benefit from additional services, let HJP Social Worker and/or Intake and Support Specialists know
- Do not make promises to a client that we will be able to help with something – for example, we have limited capacity/resources to help people find new housing
- Feel free to ask us if you have questions about what resources or services might be available for your client

Questions?

Thank you for volunteering with HJP!